

## Role Profile: Home Health Aide

Position: Home Health Aide

**Status:** Permanent/Casual

**Hours of Work:** Part-time (minimum 3 days in the workweek) in addition to weekends or alternating weekends. May be required to work day/evening and/or nights, subject to change based on operational requirements

**Location:** In-home nursing care; must be available to travel to clients in our service area.

**Role Description:** In accordance with NOVA Montréal's policies and procedures, and under the direction of the Registered Nurse/Case Manager, the Home Health Aide will provide support for NOVA Montréal's programs and services.

## Tasks:

- Assist with activities of daily living, including personal hygiene services (bathing, dressing and grooming), light housekeeping services, meal services, exercise and physical assistance, companionship and mental stimulation, where applicable
- Administe prescribed and prepared oral medications as directed by the RN/Case Manager
- Maintain records of the client's condition, and report any health-related changes to the RN/Case Manager in a timely manner
- Provide clients and their families with support and basic instructions on independent living and adaptation to disability or illness

## **Qualifications:**

- Health Care Aide certificate or equivalent required
- PDSB and CPR certificates required
- Minimum 1 year of recent experience working with elderly or disabled persons, preferably inhome care assistance
- Palliative care experience is an asset
- Ability to effectively communicate in English or French. Bilingualism is an asset.
- Must be available minimum 3 days in the workweek in addition to weekends or alternating weekends. May be required to work day/evening and/or nights
- Must have access to reliable transportation
- Must be able to commit to an ongoing schedule, while able to be flexible and adaptable to changing work environment
- Must be punctual, with a good attendance record
- Satisfactory medical examination and police record check
- Must have a compassionate and caring demeanor



